



# Haverling

LONDON BOROUGH

## AUDIT COMMITTEE AGENDA

**7.30 pm**

**Tuesday  
25 June 2013**

**Town Hall, Main Road,  
Romford**

Members 6: Quorum 3

### **COUNCILLORS:**

#### **Conservative Group ( 4 )**

Georgina Galpin (Chairman)  
Frederick Osborne (Vice-Chair)  
Roger Ramsey  
Frederick Thompson

#### **Residents' Group ( 1 )**

Clarence Barrett

#### **Labour Group ( 1 )**

Denis Breading

**For information about the meeting please contact:  
James Goodwin 01708 432432  
email: [james.goodwin@haverling.gov.uk](mailto:james.goodwin@haverling.gov.uk)**

## AGENDA ITEMS

### 1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### 2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) – received.

### 3 DISCLOSURE OF PECUNIARY INTERESTS

Members are invited to declare any pecuniary interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any pecuniary interest in any item at any time prior to the consideration of the matter.*

### 4 MINUTES OF THE MEETING (Pages 1 - 6)

To approve as correct the minutes of the meeting held on 24 April 2013 and authorise the Chairman to sign them.

### 5 CLOSURE OF ACCOUNTS TIMETABLE 2012/13 (Pages 7 - 10)

Report attached.

### 6 EXTERNAL AUDIT PLAN 2012/13 - PENSION FUND AUDIT (Pages 11 - 36)

Report attached.

### 7 INTERNAL AUDIT INTERIM PROGRESS REPORT (Pages 37 - 62)

Report attached.

### 8 OUTSTANDING AUDIT RECOMMENDATIONS (Pages 63 - 78)

Report attached.

### 9 ANNUAL INTERNAL AUDIT REPORT (Pages 79 - 90)

Report attached.

**10 ANNUAL GOVERNANCE STATEMENT** (Pages 91 - 118)

Report attached.

**11 ANNUAL REVIEW OF RISK MANAGEMENT** (Pages 119 - 152)

Report attached.

**12 URGENT BUSINESS**

To consider any other item in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specific in the minutes that the item should be considered at the meeting as a matter of urgency.

**13 EXCLUSION OF THE PUBLIC**

To consider whether the public should now be excluded from the remainder of the meeting on the grounds that it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present during those items there would be disclosure to them of exempt information within the meaning of paragraph 3 of Schedule 12A to the Local Government Act 1972; and, if it is decided to exclude the public on those grounds, the Committee to resolve accordingly on the motion of the Chairman.

**14 SURTEES CONTRACT**

The Committee will be given an oral update on this matter.

**15 ANNUAL TREASURY MANAGEMENT REPORT 2012/13**

**Ian Burns  
Acting Assistant  
Chief Executive**